

चेन्नै पेट्रोलियम कॉर्पोरेशन लिमिटेड

(इंडियनऑयल की ग्रुप कम्पनी)

Chennai Petroleum Corporation Limited

(A group company of IndianOil)



May 7, 2018

TRG : 01 : 002

Prof. J.Kiranmai, Assistant Professor
Institute of Public Enterprise
Survey No.1266, Shamirpet (Village & Mandal)
Ranga Reddy District, Hyderabad 500 101

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Madam,

Sub : Board Orientation Programme for Directors (30 -31 May) at Hyderabad

We are pleased to nominate the following employees of our organization for the above subject program :

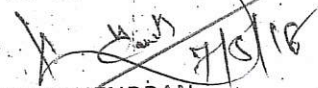
Sl.No.	P.R.No.	Name	Designation	Department
1	802643	Mr.Aravindan G	Director	Operations
2	802403	Mr.Srikanthan R	Chief General Manager	CBR

The participation fee will be paid on receipt of the **Original Invoice (thru' post only)** indicating the Bank details – Branch, Address, Account No., Account Type, Swift Code, MICR etc., / PAN No./GSTIN (if applicable) of your Organisation. The participation fee for the program will be sent to you in due course.

Kindly accept the nomination of the above employees and confirm.

Thanking you,

Very truly,
for CHENNAI PETROLEUM CORPN. LTD.,


K.MAHENDRAN,
CHIEF MANAGER (TRG. & GA).

Cc:	1	802643	Mr.Aravindan G	Director	Thru' : HOD
	2	802403	Mr.Srikanthan R	Chief General Manager	

Participant(s) is/are requested to handover a set of Training Materials given by the organizer for our records and re-training purpose.

cc: CM (Finance) With a request to arrange a payment for ₹36000/- plus GST in favour of "Institute of Public Enterprise (IPE)" payable at Hyderabad.

cc: Time Office For information please.

आई एस ओ 9001: 2008, आई एस ओ 14001: 2004, बी एस ओ-एच एस ए एस 18001: 2007 प्रमाणित कम्पनी / An ISO 9001: 2008, ISO 14001: 2004, BS OHSAS 18001: 2007 Certified Company

कम्पनी की सी आई एन एल 40101 टी एन 1965 जी ओ आई 005389 / The CIN of the Company is L 40101 TN 1965 GOI 005389

मणली, चेन्नै / Manali, Chennai-600 068 फोन / Phone : 2594 4000 to 09 वेबसाइट / Website : www.cpcl.co.in

पंजीकृत कार्यालय : 536, अण्णा सालै, तेनाम्पेट, चेन्नै - 600 018. / Regd. Office : 536, Anna Salai, Teynampet, Chennai - 600 018. फोन/Phone : 24349232, 24349833, 24349294 फैक्स/Fax : +91-44-24341753