## चेन्नै पेट्रोलियम कॉर्पोरेशन लिमिटेड

(इंडियनऑयल की ग्रूप कम्पनी)

## Chennai Petroleum Corporation Limited

(A group company of IndianOil)



CS:01:024

February 28, 2017

Mr.Mrutunjay Sahoo Independent Director Plot No.77, Road No.72, Prashasan Nagar Society, Jubilee Hills, Hyderabad – 500 033.

Sir,

We are pleased to inform that the Board of Directors of the Company vide circular resolution dated 23.02.2017 appointed you as a Director on the board of the Company.

In connection with your appointment, we enclose the following Forms as required under The Companies Act, 2013/SEBI Regulations 2015:

- 1. Letter giving Consent to act as a Director
- 2. Form for furnishing the particulars pursuant to Section 170 of The Companies Act, 2013
- 3. Form MBP-1 (Disclosure of Interest by Directors)
- 4. Form DIR 8
- 5 Code of conduct for Board members- Acknowledgement Appendix-1
- 6) Insider Trading code- Disclosure of initial shareholding Appendix-6

We request you to kindly sign the Forms after filling in the particulars and forward to us at the earliest for further action.

Thanking you,

Yours faithfully, for *Chennai Petroleum Corporation Limited* 

fNewhur (P. Shankar)

**Company Secretary** 

आई एस ओ 9001: 2008, आई एस ओ 14001: 2004, बी एस ए एस 18001: 2007 प्रमाणित कम्पनी /An ISO 9001: 2008, ISO 14001: 2004, BS OHSAS 18001: 2007 Certified Company कम्पनी की सी आई एन एल 40101 टी एन 1965 जी ओ आई 005389 / The CIN of the Company is L 40101 TN 1965 GOI 005389 मणली, चेन्नै / Manali, Chennai-600 068 फोन /Phone : 2594 4000 to 09 वेबसाइट/Website : www.cpcl.co.in पंबीकृत कार्यालय : 536, अण्णा सालै, तेनाम्पेट, चेनै - 600 018. / Regd. Office : 536, Anna Salai, Teynampet, Chennai - 600 018. फोन/Phone : 24349232, 24349833, 24349294 फैक्स/Fax : +91-44-24341753