

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Chennai Petroleum Corporation Limited**
2. Quarter ending - **30-Sep-2018**

I. Composition of Board of Directors										
Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non-Executive/ Independent/ Nominee)	Date of Appointment	Date of cessation	Tenure	No of Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr.	Sanjiv Singh	0528 0701	AANPS 1390Q	C & NED	03-Jul-2014			2	0	0
Mr.	U.Venkata Ramana	0702 9234	AADPU 2783R	ED	01-Dec-2014	31-Jul-2018		1	0	0
Mrs.	PERIN DEVI	0714 5051	AANPR 6232N	NED	24-Nov-2017			2	3	0
Mr.	Mrutunjay Sahoo	0001 5715	AEAPS 6948B	ID	23-Feb-2017		36	1	0	2
Mr.	P B Lohiya	0774 1463	AAMPL 0637L	ID	23-Feb-2017		36	1	2	1
Mr.	M B Dakhili	0770 4367	ABCDE 1234I	NED	23-Jan-2017			2	0	0
Mr.	Farzad Bahrami	0535 2239	ABCDF 1233I	NED	23-Feb-2017			2	1	0
Mr.	S.N.PANDEY	0806 2182	AGNPP 3955A	ED	01-Feb-2018			1	0	0
Mr.	G.ARAVINDAN	0799 2886	AAAPA 3960B	ED	30-Jan-2018			1	0	0
Mr.	B.V.RAMA GOPAL	0755 1777	AAHPB 5232E	NED	05-Apr-2018			2	1	0

Mr.	RAJEEV AILAWADI	0782 6722	AACPA 3718K	ED	08-May-2018			1	1	0
Mr.	R.SRIKANTHAN	0819 8470	AALPS 5223J	ED	13-Aug-2018			1	1	0
Mr.	D.DURAIGANESAN	0820 0628	EUOPD 5371P	ID	14-Aug-2018		36	1	0	0

II. Composition of Committees

Audit Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	Mrutunjay Sahoo	ID	Chairperson
2	P B Lohiya	ID	Member
3	PERIN DEVI	NED	Member

Stakeholders Relationship Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	R.SRIKANTHAN	ED	Member
2	PERIN DEVI	NED	Member
3	Farzad Bahrami	NED	Member
4	P B Lohiya	ID	Chairperson
5	RAJEEV AILAWADI	ED	Member

Risk Management Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>

Nomination and Remuneration Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	P B Lohiya	ID	Member
2	Mrutunjay Sahoo	ID	Chairperson
3	PERIN DEVI	NED	Member
4	B.V.RAMA GOPAL	NED	Member

III. Meeting of Board of Directors		
<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
05-Apr-2018	30-Jul-2018	32
10-May-2018	24-Aug-2018	
27-Jun-2018		

IV. Meeting of Committees				
Name of the committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	<i>Maximum gap between any two consecutive (in number of days)</i>
Audit Committee	30-Jul-2018	No	10-May-2018	32
Audit Committee	24-Aug-2018	No	27-Jun-2018	
Stakeholders Relationship Committee	30-Jul-2018	5		
Nomination & Remuneration Committee		3	05-Apr-2018	
Nomination & Remuneration Committee		3	27-Jun-2018	

V. Related Party Transactions	
<i>Subject</i>	<i>Compliance status (Yes/No/NA)</i>
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. – **No**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. – **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. – **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

The strength of the Board of CPCL was 12 Directors as on 30th September 2018. CPCL has not been able to comply with the requirement of 50% Independent Directors, on its Board. Being a Government Company under the administrative control of the Ministry of Petroleum & Natural Gas, the Directors are nominated by the Government of India. The Government of India is in the process of appointing additional Independent Directors. The matter is being pursued by CPCL.

Note: Shri.R.Srikanthan has been appointed as Director (Technical) effective 13.08.2018, in place of Mr.U.Venkata Ramana who superannuated on 31.07.2018. Mr.D.Duraiganesan, has been appointed as Independent Director effective 14.08.2018 pursuant to letter dated 24.07.2018 from Ministry of Petroleum and Natural Gas, Government of India.

Name : P.SHANKAR
Designation : Company Secretary & Compliance Office

Affirmations

<i>Broad Heading</i>	<i>Regulation Number</i>	<i>Compliance Status</i>
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes

Note:

1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
2. If status is "No" details of non-compliance may be given here.
3. If the Listed Entity would like to provide any other information the same may be indicated here.

Name : **P.SHANKAR**
Designation : **Company Secretary**