

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Chennai Petroleum Corporation Limited**
2. Quarter ending - **30-Sep-2017**

I. Composition of Board of Directors

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chair person /Executive/ Non-Executive/ Independent/ Nominee)	Date of Appointment	Date of cessation	Tenure	No of Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chair person in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr.	Sanjiv Singh	05280701	AANPS1390Q	C & NED	03-Jul-2014			2	0	0
Mr.	Gautam Roy	06659522	AAEPR7731F	ED	14-Oct-2014			1	0	0
Mr.	U.Venkata Ramana	07029234	AADPU2783R	ED	01-Dec-2014			1	1	0
Mr.	S.Krishna Prasad	03065333	AKQPK8497D	ED	09-Jan-2015			1	1	0
Mr.	K.M.Mahesh	07402110	AJZPM8916D	NED	12-Mar-2015			1	2	0
Mr.	Mrutunjay Sahoo	00015715	AEAPS6948B	NED,ID	23-Feb-2017		3	1	0	1
Mr.	P B Lohiya	07741463	AAMPL0637L	NED,ID	23-Feb-2017		3	1	1	1
Mr.	Farzad Bahrami	05352239	ABCDF1233I	NED,ND	23-Feb-2017			2	1	0
Mr.	M B Dakhili	07704367	ABCDE1234I	NED,ND	23-Jan-2017			1	0	0
Mr.	S M Vaidya	06995642	ACLPV2181N	NED	23-Jun-2017			1	0	0

II. Composition of Committees

Audit Committee

Sr. No.	Name of the Director	Category	Chair person/Membership
1	Mrutunjay Sahoo	NED,ID	Chairperson
2	P B Lohiya	NED,ID	Member
3	K.M.Mahesh	NED	Member

Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chair person/Membership
1	Farzad Bahrami	NED,ND	Member
2	P B Lohiya	NED,ID	Chairperson
3	U.Venkata Ramana	ED	Member
4	S.Krishna Prasad	ED	Member
5	K.M.Mahesh	NED	Member

Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership
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Nomination and Remuneration Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	P B Lohiya	NED, ID	Member
2	Mrutunjay Sahoo	NED, ID	Chairperson
3	K.M.Mahesh	NED	Member
4	S M Vaidya	NED	Member

III. Meeting of Board of Directors		
<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
23-Jun-2017	04-Aug-2017	41
	24-Aug-2017	

IV. Meeting of Committees				
<i>Name of the committee</i>	<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
Audit Committee	04-Aug-2017	YES	15-May-2017	80
Stakeholders Relationship Committee	04-Aug-2017	YES		

V. Related Party Transactions	
<i>Subject</i>	<i>Compliance status (Yes/No/NA)</i>
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. – **No**
2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**

5. a. This report and /or the report submitted in the previous quarter has been placed before Board of Directors.- **Yes**
b. Any comments/ observations/ advice of Board of Directors may be mentioned here:

CPCL has not been able to comply with the requirement of 50% Independent Directors and appointment of 1 Woman Director on its Board. Being a Government Company under the administrative control of the Ministry of Petroleum & Natural Gas, the Directors are nominated by the Government. The Government of India is in the process of appointing Independent Directors. The matter is being pursued by CPCL.

Name : P.SHANKAR
Designation : Company Secretary

ANNEXURE III

Affirmations

Broad Heading	Regulation Number	Compliance Status
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes

Note:

1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
2. If status is "No" details of non-compliance may be given here.
3. If the Listed Entity would like to provide any other information the same may be indicated here.

Name : **P.SHANKAR**
Designation : **Company Secretary**