

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - **Chennai Petroleum Corporation Limited**  
 2. Quarter ending - **30-Jun-2019**

**i. Composition Of Board Of Director**

T i t l e  ( M r . / M s )	Name of the Director	DI N	P A N	Cate gory (Chai rpers on /Execu tive/No n- Execut ive/ Indepe ndent/ Nomin ee)	S u b C a t e g o r y	Dat e o f App oint me nt	Dat e o f ces sati on	T e n u r e	No o f Dir ect ors hip in list ed enti ties incl uding this list ed enti ty	No o f me mb ers hips in Au dit/ Sta keh old er Co mm itte e(s) incl uding this list ed enti ty	No o f post of Chai rper son in Audi t/ Stak ehol der Co mmi ttee held in liste d entiti es incl uding this liste d entit y	Me mbe rshi p in Co mmi ttee s of the Co mpa ny	Remarks
Mr .	Sanjiv Singh	0 5 2 8 0 7 0 1	AA NP S13 90 Q	C,NE D		03- Jul- 2014			2	0	0	NA	NIL
Mr s.	PERIN DEVI	0 7 1 4 5 0 5 1	AA NP R6 232 N	NED		24- Nov- 2017			0	4	0	AC,SC ,NRC	NIL
Mr	Mrutunjay	0	AE	ID		23-		3	1	0	1	AC,R	NIL

.	Sahoo	0 0 1 5 7 1 5	AP S69 48 B			Feb- 2017		6				MC,N RC	
Mr	P B Lohiya	0 7 7 4 1 4 6 3	AA MP L0 637 L	ID		23- Feb- 2017		3 6	1	1	1	AC,SC ,NRC	NIL
Mr	M B Dakhili	0 7 7 0 4 3 6 7	AB CD E1 234 I	NED, ND		23- Jan- 2017		0	1	1		NA	Nominee of NICO (One of the Promoters)
Mr	S.N.PANDEY	0 8 0 6 2 1 8 2	AG NP P39 55 A	ED	C E O - M D	01- Feb- 2018		0	0	0		RMC	
Mr	G.ARAVINDA N	0 7 9 9 2 8 8 6	AA AP A3 960 B	ED		30- Jan- 2018		0	0	0		RMC	
Mr	B.V.RAMA GOPAL	0 7 5 5 1 7 7 7	AA HP B5 232 E	NED		05- Apr- 2018		0	0	0		RMC, NRC	
Mr	RAJEEV AILAWADI	0 7 8	AA CP A3	ED		08- May- 2018		0	1	0		SC,R MC	

		2 6 7 2 2	718 K										
Mr .	R.SRIKANTHAN	0 8 1 9 8 4 7 0	AA LP S52 23J	ED		13- Aug- 2018		0	1	0		SC,R MC	
Mr .	D.DURAIGAN ESAN	0 8 2 0 0 6 2 8	EU OP D5 371 P	ID		14- Aug- 2018		3 6	1	0	0	NA	
Mr .	BABAK BAGHERPOUR	0 8 3 4 1 0 9 0	AB CD F12 33J	NED, ND		27- Mar- 2019		0	1	0		SC	Nominee of NICO (One of the Promoters)

Company Remarks	
Whether Permanent chairperson appointed	Yes

## ii. Composition of Committees

### a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	P B Lohiya	ID	Member	23-Feb-2017	
2	Mrutunjay Sahoo	ID	Chairperson	23-Feb-2017	
3	PERIN DEVI	NED	Member	24-Nov-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

### b. Stakeholders Relationship Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation Date
-----	----------------------	----------	------------------------	-------------	----------------

No.				Date	
1	R.SRIKANTHAN	ED	Member	13-Aug-2018	
2	RAJEEV AILAWADI	ED	Member	08-May-2018	
3	P B Lohiya	ID	Chairperson	23-Feb-2017	
4	BABAK BAGHERPOUR	NED,ND	Member	27-Mar-2019	
5	PERIN DEVI	NED	Member	24-Nov-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**c. Risk Management Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	RAJEEV AILAWADI	ED	Member	27-Mar-2019	
2	R.SRIKANTHAN	ED	Member	27-Mar-2019	
3	B.V.RAMA GOPAL	NED	Member	27-Mar-2019	
4	Mrutunjay Sahoo	ID	Member	27-Mar-2019	
5	S.N.PANDEY	ED	Chairperson	27-Mar-2019	
6	G.ARAVINDAN	ED	Member	27-Mar-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**d. Nomination and Remuneration Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Mrutunjay Sahoo	ID	Chairperson	23-Feb-2017	
2	B.V.RAMA GOPAL	NED	Member	05-Apr-2018	
3	P B Lohiya	ID	Member	23-Feb-2017	
4	PERIN DEVI	NED	Member	24-Nov-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**iii. Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter
28-Jan-2019	08-May-2019
27-Mar-2019	29-Jun-2019

Company Remarks	
Maximum gap between any two consecutive (in number of days)	51

**iv. Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Requirement of Quorum met (details)	Whether requirement of Quorum met (Yes/No)
Stakeholders Relationship Committee	27-Mar-2019			Yes
Nomination & Remuneration Committee		07-May-2019	4	Yes
Audit Committee	28-Jan-2019	07-May-2019	3	Yes
Audit Committee	27-Mar-2019		2	Yes

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	40

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
--	--

VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **No**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

**The strength of the Board of CPCL was 12 Directors as on 30.06.2019 . CPCL has not been able to comply with the requirement of 50% Independent Directors, on its Board. Being a Government Company under the administrative control of the Ministry of Petroleum & Natural Gas, the Directors are nominated by the Government of India. CPCL vide letter dated 24.06.2019 requested MOPNG for appt of addl IDs. The Government of India is in the process of appointing additional Independent Directors. The matter is being pursued by CPCL..**

**Name : P.SHANKAR**  
**Designation : Company Secretary & Compliance Officer**