

चेन्नै पेट्रोलियम कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम और आईओसीएल की समूह कंपनी)
Chennai Petroleum Corporation Limited
(A Government of India Enterprise and Group Company of IOCL)



C8:03:067

January 10, 2024

The Secretary,
BSE Ltd.,
Phiroze Jeejeebhai Towers
25th Floor, Dalal Street
MUMBAI 400 001.

National Stock Exchange Limited
Exchange Plaza, 5th Floor
Plot No.C/1, G Block,
Bandra-Kurla Complex,
Bandra (East)
MUMBAI 400 051.

BSE SCRIP CODE: 500110
ISIN: INE178A01016

NSE TRADING SYMBOL: CHENNPETRO

Dear Sir,

**Sub : Reconciliation of Share Capital Audit — Regulation 76 of the SEBI
(Depositories and Participants) Regulations, 2018**

Pursuant to Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018,
please find attached herewith the Share Capital Audit Report dated 09.01.2024 for the
quarter ended 31.12.2023.

This is for your information and record please.

Thanking you,

Yours faithfully,

For Chennai Petroleum Corporation Limited

(P. Shankar)

Company Secretary

Encl: 1/1

LB& Co

Company Secretaries

Head Off: Senthil Flats, Flat No.L, 02nd Floor, No.59, Burkit Road, T.Nagar, Chennai - 600 017;

Mobile: +91 99625 11540;

E-mail: lalitha.companysecretary@gmail.com; lbandco.cs@gmail.com

Branch Off: No. 13, 14th Street, Nanganallur, Chennai-600 061;

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

(As per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018)

To
The Company Secretary,
M/s. Chennai Petroleum Corporation Limited,
No. 536, Anna Salai, Chennai-600018

1. For the Quarter Ended	31 st December, 2023	
2. ISIN No.	INE 178A01016	
3. Face Value	INR.10/-	
4. Name& CIN of the Company	M/s Chennai Petroleum Corporation Limited L40101TN1965GOI005389	
5. Registered office of the Company	No.536, Anna Salai, Teynampet, Chennai- 600018.	
6. Correspondence Address	No.536, Anna Salai, Teynampet, Chennai- 600018.	
7. Telephone	Tel. No. 044-24346807	
8. E-Mail Address	shankarp@cpcl.co.in	
9. Name of the Stock Exchanges where the Company's Securities are listed	BSE Ltd, Mumbai. National Stock Exchange of India Ltd, Mumbai.	
	No. of Shares	% of Total Issued Capital
10. Issued Equity Share Capital	14,89,11,400	22.95
11. Issued Preference Share Capital (Unlisted)	50,00,00,000	77.05
12. Listed Equity Share Capital (Exchange wise)	BSE Limited: 14,89,11,400	100.00
	National Stock Exchange of India Limited:14,89,11,400	100.00
	No. of Shares	% of Subscribed Equity Capital
13. Held in Dematerialized form in NSDL	6,08,09,302	40.84
14. Held in Dematerialized form in CDSL	8,72,35,695	58.58
15. Physical	8,66,403	0.58
16. Total	14,89,11,400	100.00

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Company Secretaries

Head Off: Senthil Flats, Flat No.L, 02nd Floor, No.59, Burkit Road, T.Nagar, Chennai - 600 017;

Mobile: +91 99625 11540;

E-mail: lalitha.companysecretary@gmail.com; lbandco.cs@gmail.com

Branch Off: No. 13, 14th Street, Nanganallur, Chennai-600 061;

17. Reasons for difference if any, between (10 & 12), (10 & 16) and (12 & 16):

-Nil-

18. Certify the details of changes in equity share capital during the Quarter under consideration:

-Nil-

19. Register of Members is updated (Yes/No):

Yes, 31st December, 2023.

20. Reference of previous quarter with regard to excess dematerialized shares, if any.

Not Applicable.

21. Has the Company resolved the matter mentioned in Point No.20 above in the current quarter? If not, reason why?

Not Applicable.

22. Mention the Total No. of requests, if any, confirmed after 21 days and the total No. of requests pending beyond 21 days with the reasons for delay:

-Nil-

23. Name & Telephone No of the Compliance Officer of the Company.	Mr P Shankar Company Secretary & Compliance Officer Membership No.A7624 Tel.No.044-24346807
24. Name, Address &Telephone No of the Certifying Company Secretary.	M/s LB & Co Company Secretaries C.P No: 2666 Senthil Flats, Flat No.L, 02 nd Floor, No.59, Burkit Road, T.Nagar, Chennai - 600 017 Mobile No. +91 99625 11540 Email ID: lbandco.cs@gmail.com

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LB& Co

Company Secretaries

Head Off: Senthil Flats, Flat No.L, 02nd Floor, No.59, Burkit Road, T.Nagar, Chennai - 600 017;

Mobile: +91 99625 11540;

E-mail: lalitha.companysecretary@gmail.com; lbandco.cs@gmail.com

Branch Off: No. 13, 14th Street, Nanganallur, Chennai-600 061;

25. Appointment of Common Agency for Share Registry work.	M/s KFin Technologies Limited SEBI Reg No. INR000000221 Selenium Building, Tower-B, Plot No- 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddi, Telangana- 500032 Board No: 040-6716 1500 (Ext No: 1562) Direct No: 040-6716 1562 Email ID: mohsin.mohd@kfintech.com Website: https://www.kfintech.com
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26. Any other detail that the certifying Auditor/Certifying Secretary may like to provide.
(E.g. BIFR Company, delisting from SE, Name change etc).

-Nil-

For LB & Co.,
Company Secretaries
Firm Reg No: 5363
Practice UIN: P2015TN039700

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S Lalitha
Partner

M No: F4464

CP No.2666

UDIN: F004464E003166172

Date: 09th January, 2024
Place: Chennai

RECONCILIATION OF SHARE CAPITAL AUDIT			
Scrip code*	500110		
NSE Symbol	CHENNPETRO		
MSEI Symbol	NOTLISTED		
ISIN	INE178A01016		
Whether company has CIN	Yes		
CIN Number	L40101TN1965GOI005389		
Name of the company*	CHENNAI PETROLEUM CORPORATION LIMITED		
Registered office address			
Registered office address*	No.536, Anna Salai, Teynampet, Chennai-600018		
Registered office state*	Tamilnadu		
Registered office city*	Chennai		
Registered office district*	Chennai		
Registered office pin code*	600018		
Registered office contact number*	ISD Code*	STD Code*	Number*
	+91	044	24346807
Registered office fax			
Registered office country*	INDIA		
Registered office website	www.cpcl.co.in		
Registered office email	shankarp@cpcl.co.in		
Correspondence address			
Same as above	Yes		
Correspondence address	No.536, Anna Salai, Teynampet, Chennai-600018		
Correspondence state	Tamilnadu		
Correspondence city	Chennai		
Correspondence district	Chennai		
Correspondence pin code	600018		
Correspondence contact number	ISD Code	STD Code	Number
	+91	044	24346807
Correspondence fax			
Correspondence country	INDIA		
Correspondence email	shankarp@cpcl.co.in		
Reporting quarter*	31-12-2023		
Face value*	10.00		

Stock Exchange Details :	Name of stock Exchange	Listed Capital	% Of total issued capital
Name of other stock exchanges where the company's securities are listed		148911400.00	100.00
	National Stock Exchange of India Ltd(NSE)	148911400.00	100.00
Remarks	Add Notes		

Capital Details :		
	Number of shares	% Of total Issued capital
Issued capital*	148911400	
Listed capital (BSE) (As per company records)*	148911400	100.00
Held in dematerialised form in CDSL*	87235695	58.58
Held in dematerialised form in NSDL*	60809302	40.84
Physical*	866403	0.58
Total no.of shares*	148911400	100.00
Reasons for difference if any, Between issued capital and listed capital*	0	Add Notes
Reasons for difference if any, Between issued capital and total number of shares*	0	Add Notes
Reasons for difference if any, Between listed capital and total number of shares*	0	Add Notes

Certifying the details of changes in share capital during the quarter under consideration as per Table below :		
Whether changes during the quarter*	No	Click here

Register of members is updated*	Yes	<< Select from drop down
If not, Updated upto which date		
Reference of previous quarter with regards to excess dematerialised shares,if any.	Not Applicable	
Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ?*	NA	<< Select from drop down
If not, Reason why ?		
Other Details Auditor	Add Notes	

Mentioned the total no.of requests, If any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay			
Total no.of demat requests	No.of requests*	No.of shares*	Reasons for delay
Confirmed after 21 days*	0	0	
Pending for more than 21 days*	0	0	
Remarks	Add Notes		

Compliance Officer Details		
Whether Compliance officer appointed	Yes	
Whether Qualified Company Secretary is Compliance Officer *	Yes	
Name of the compliance officer*	Mr P Shankar	
PAN of the compliance officer*	AAZPS2583H	
Date of Appointment	02-09-2013	
Designation*	Company secretary & Compliance Officer	
Membership Nos	ACS	7624
Mobile no.*	9840543848	
Fax no.	STD Code	Number
E-mail id*	shankarp@cpcl.co.in	

Whether any change in Compliance Officer during the previous 2 quarters*	No	
Whether the previous Compliance Officer was Qualified Company Secretary *		
Details of Previous Compliance Officer		
Previous Compliance Officer Name		
PAN of the previous compliance officer*		
Membership Nos		
Date of Appointment		
Date of Cessation		
Certifying Auditor Details		
CA/CS/CMA*	Company secretary	
Name of certifying auditor*	Lalitha Subramaniam	
Date of Issue of report*	09-01-2024	
Address*	Senthil flats, Flat No.L, 2nd Floor, No.59, Burkit Road, T.Nagar	
City*	Chennai	
Pincode*	600017	
Contact no. *	STD Code	Number
	91	9962511540
Fax no.		
Email		
Membership no.*	4464	
Firms registration number of audit firm		
Name of the firm*	M/s LB & Co	
COP number*	2666	
Registrar and Share Transfer Agent Details		
Appointment of common agency for share registry work*	Yes	
Whether Registered with SEBI		
Name of RTA	M/s KFin Technologies Limited	
SEBI registration no.	INR000000221	
Address	Tower-B, Plot No-31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad	
State	Telanagana	
City	Hyderabad	
Pincode	500032	
Contact no.	STD Code	Number
	040	67161562
Fax number of RTA		
E-mail id	mohsin.mohd@kfintech.com	
Website Address	www.kfintech.com	
Whether any change in Registrar and Share Transfer Agents *	No	
Previous Registrar and Share Transfer Agents Name		
Date of Cessation		
Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE)	Add Notes	

For calculating 2 previous quarters companies are advised to consider Current quarter and previous 2 quarters